

Application Guidelines for Assistant Professor of Tokyo University of
Agriculture and Technology [for Women Only]

[Overview]

We are hiring an assistant professor with no defined term of employment under our "Career Design Program for Female Faculty Members," based on our policy of systematically increasing the number of female faculty members, which is one of our diversity and inclusion efforts conducted under the leadership of the university president. We are currently considering only female applicants for this position.

Female researchers hired under the "Career Design Program for Female Faculty Members" are provided with the opportunity to operate an independent research laboratory, start-up funds required for launching the research laboratory, support in building their research environment, and mentors. You may also take advantage of the variety of campus support programs provided by the Women's Future Development Organization to receive life event support.

You may also be eligible for advancement five years after being hired, based on your experience promoting research and education. If you are not selected for advancement after five years, you will need to be reviewed again during your sixth or seventh year (you may postpone your initial advancement review or re-review if you have suspended your research due to a life event).

[Position and number of positions] Assistant professor

[Employment status] Full time, discretionary labor system (7 hours and 45 minutes for a day)

[Starting date] October 1, 2022 or the earliest possible date thereafter

[Research filed]

Food Science (Food and Nutrition)

Keywords (any of the following subjects):

- Nutritional Biochemistry and Physiology
- Functional Food Science

[Educational work]

The female researcher hired for this position will be responsible for teaching students enrolled in TUAT, and will therefore also be required to conduct faculty and department school lectures in her own fields, and to direct the research of

graduate school students. She must also serve as a role model and will be required to encourage female students to enroll in the doctoral program.

[Application requirements]

Must be a female researcher with a doctorate degree who has at least three years of experience working at a research institute, etc.

Sufficient communication skill in the Japanese language is required.

The applicant will be expected to teach undergraduate and graduate level courses in his or her area of expertise.

The applicant should be able to actively contribute on-campus operations and off-campus academic activities, and demonstrate leadership.

The applicant with an international perspective (English proficiency) is preferred.

[Institute of affiliation, Work location]

Affiliation: Tokyo University of Agriculture and Technology Graduate School,
Institute of Agriculture

(Additional post) Women's Future Development Organization

Institution name: Tokyo University of Agriculture and Technology

Work location: Fuchu Campus 3-5-8 Saiwai-cho, Fuchu-shi, Tokyo 183-8509

The successful candidate will be required to collaborate with other faculty to conduct laboratory activities.

[Salary]

Annual salary system based on the rules of the University (bonus and various allowances available), and also depending on educational background and experience.

[How to apply]

<Application documents>

(1) Curriculum vitae

Include your phone number and e-mail address

Attach a photo (head shot) to your curriculum vitae

(2) List of researches: List your researches in chronological order, categorized as follows. Underline your name and indicate the corresponding author with an asterisk (*) on the list of authors.

(a) Original research papers

(b) Writings

(c) Review articles, proceedings, annals

(3) An overview of previous research results (up to 2 A4 pages including figures)

(4) An overview of research planned after being hired (up to 2 A4 pages including

figures)

- (5) Educational achievements and future educational aspirations (up to 1 A4 page including figures)
- (6) Research funds received; keynote presentations given, invitations received, and guest lectures given; patents registered; awards received; social activities and any other noteworthy efforts
- (7) Two references who can evaluate the applicant's research and career with their contact information (their full names, phone numbers and e-mail addresses)
- (8) PDF copies of all research papers, etc. listed in item (2) (research history) above

- Applications must be written either in Japanese or in English.
- Please apply by e-mail.
- Please e-mail a single PDF file containing items (1) through (7), and a single zip file containing all files for item (8). The maximum file size is 20 MB (please split the files among several e-mails if sending more than 20 MB).

Please ensure that "faculty application documents" is included in the title of your e-mail. A confirmation e-mail will be sent within several days of receiving your application.

· Submit documents to: Tokyo University of Agriculture and Technology Graduate School, Institute of Agriculture, Professor Takashi Tonozuka

E-mail: tonozuka@cc.tuat.ac.jp

Phone: +81(0)42-367-5702

<Application deadline> March 21st, 2022 12:00 noon (Japan time)

Any personal information handled during the application process will be handled appropriately based on the Act on the Protection of Personal Information and TUAT rules. Application information will not be disclosed. However, inquiries, etc. may be made within the scope required to select candidates. Any documents submitted during the application process will not be returned.

[Selection method] After screening of application documents, interviews will be conducted for those selected. Interviewees will be notified of the time and date by e-mail. Please note that you will be responsible for any travel and living expenses incurred during the application procedure.

[Other]

- 1) Our hiring activities are conducted based on Article 8 of the "Act on Securing, etc. of Equal Opportunity and Treatment between Men and Women in Employment" (Law No. 113 of 1972).
- 2) Tokyo University of Agriculture and Technology actively promotes the joint participation of men and women.
- 3) Tokyo University of Agriculture and Technology Women's Future Development Organization (<http://web.tuat.ac.jp/~dan-jo/josei/>)
- 4) The successful applicant will be provided with support measures including start-up funds and opportunity for advancement, as described below.

<Start-up funds>

A total of 3,000,000 yen will be provided as start-up funds. Research expenses on and after the fourth year will be treated the same as for a standard tenured faculty member.

<Life event support>

The Women's Future Development Organization provides access to a range of campus support programs (<http://web.tuat.ac.jp/~dan-jo/josei/support.html>) while on leave, etc. due to a life event. Once hired, female faculty members may also receive advice and support from the Women's Future Development Organization.

<Selection for Advancement>

A review will be conducted on the fifth year after being hired, and you may be selected for advancement if your work satisfies the standards of your department. If you are not selected for advancement, you will need to be reviewed again on your sixth or seventh year (you may postpone your initial advancement review or re-review if you have taken leave due to a life event). The Review Committee in the applicable department will notify you of which standards must be met for advancement, within six months of your hire date. If you are not selected for advancement during your review or re-review, you will remain in the same position as when you were first hired.